

# BASEF 2020 PROJECT GUIDE

We will be adding more information, tips, and guides over the next few weeks to help you prepare your project for submission to the BASEF Online Fair this year – make sure to check out our latest guide online at <https://www.basef.ca/basef2020guide/>

The Online Submission Portal will open mid-April and be available until April 27th at 9:00pm.

You should prepare the following items for upload to the submission portal:

- The completed [BASEF Consent Form](#)
- A picture of the student(s) standing in front of the backboard
- A digital image of the backboard panels – pictures or PDF file
- A one-page Project Abstract
- A Project Report
- Some examples from your Work Journal (pictures)
- A [Video Presentation](#), uploaded to YouTube as an unlisted video

Details on each item of your submission:

## **BASEF Consent Form**

Download the [BASEF Consent Form](#) from our web site and print it out. A Parent needs to sign the first section, the Student signs the second section, and both Parent and Student sign the third section. In a pairs (team) project, we must receive a consent form from each student.

Once it is signed, make a digital copy by either scanning it or taking a picture with a mobile device (cell phone or tablet).

If you are unable to print out the Consent Form at home, or are unable to get a digital picture/scan, contact us by email to help out.

## **Picture of student(s) standing in front of the backboard**

This picture is used to promote you and your project to media (press) and the public, and also used for award recognition. You can take this picture with a cell phone or tablet.

If your backboard isn't available (at school, or not printed) then if possible you could take a picture of yourself holding part of your experiment or innovation. If this isn't possible for your project, or all your items are at school, then this item is not required.

## **Digital Image of Backboard Panels**

If your backboard is available, take a readable digital picture of each panel. This picture is used for judging, so you should not be standing in front of it for this picture. Make sure

the information on your board can be read on the picture. If your board is available as a digital file (PDF or Word file of the board, each panel, or each section), upload those instead.

### **Project Abstract**

Create a separate PDF or Word file for your Project Abstract, no more than one page. This should be a summary of all aspects of your project.

### **Project Report**

Upload a PDF or Word file of your Project Report. This should be no more than 20 pages and should cover the following information:

- Background Information
- Purpose
- Hypothesis/Question
- Materials List
- Method
- Data/Results
- Analysis of Results
- Conclusion
- Acknowledgements
- References

Still have more you'd like the judges to see? You can include additional files with appendices – photos, charts, etc.

### **Logbook / Journal**

Judges like to see your hand-written logbook and notes if available. It is suggested that you take 4 or 5 digital pictures (such as with a cell phone or tablet) of pages of your log book that cover the following points. If a hand-written logbook isn't available, you may load a digital file if you have one.

- Initial brainstorming or list of possible questions/problems to explore
- Project Planning
- Experimental work and data/results
- Analysis of findings

### **Video Presentation**

Record the presentation that you would ordinarily make to the Judges when they ask you "*Tell me about your project!*".

This video will be uploaded as an Unlisted video to YouTube. This can be done with a webcam or a cell phone or tablet camera.

For more details on the Video Presentation portion, check out our special [Video Presentation Guide](#) page.

We will provide information, tips and tutorials to help with this by mid-April, check back for more details.

## Have More Questions?

Check out our BASEF [Online Fair FAQ](#) Page here. If your question still isn't answered, reach out to us by email at [basef@basef.ca](mailto:basef@basef.ca)

You can also ask us questions through our [Discord Chat Server](#).

We also plan to have an interactive livestream for questions in mid-April, stay tuned.

## Project Resources

[Student Success Guidebook](#)

[BASEF 2020 Merit Judging Form](#)

[BASEF 2020 Online FAQ](#)

[Video Presentation Guide](#)