

BASEF 2021 PROJECT GUIDE

We will be adding more information, tips, and guides over the next few weeks to help you prepare your project for submission to the BASEF Online Fair this year – make sure to check out our latest guide online at <https://www.basef.ca/basef2021guide/>

Registration will close on March 1st, 2021. The Submission portal will remain open for an additional week until March 7th to allow for you to update your submission.

You should prepare the following items for upload to the submission portal:

- The completed [BASEF Consent Form](#)
- A picture of the student(s) standing in front of the backboard or project
- A digital image of the backboard panels, or slide show – pictures or PDF file
- A one-page Project Abstract
- A Project Report, maximum 25 pages
- Project Report Appendices and additional material beyond the 25 pages
- Some examples from your Work Journal (pictures or document)
- A [Video Presentation](#), uploaded to YouTube as an unlisted video

Details on each item of your submission:

BASEF Consent Form

Download the [BASEF Consent Form](#) from our web site and print it out. A Parent needs to sign the first section, the Student signs the second section, and both Parent and Student sign the third section. In a pairs (team) project, we must receive a consent form from each student.

Once it is signed, make a digital copy by either scanning it or taking a picture with a mobile device (cell phone or tablet).

If you are unable to print out the Consent Form at home, or are unable to get a digital picture/scan, contact us by email to help out.

Picture of student(s) standing in front of the backboard or project

This picture is used to promote you and your project to media (press) and the public on our website, and also used for award recognition. You can take this picture with a cell phone or tablet.

If your backboard isn't available (at school, or not printed, or no backboard was used) then if possible you could take a picture of yourself holding part of your experiment or innovation. You may also take a picture of yourself presenting your project (in front of your slide show or a picture from your project).

Digital Image of Backboard Panels, or SlideShow / PowerPoint

If your backboard is available, take a readable digital picture of each panel. This picture is used for judging, so you should not be standing in front of it for this picture. Make sure the information on your board can be read on the picture. If your board is available as a digital file (PDF or Word file of the board, each panel, or each section), upload those instead. If you do not have a backboard, then you can make a slide show / PowerPoint that includes the same information (panels / slides).

Project Abstract

Create a separate PDF or Word file for your Project Abstract, no more than one page. This should be a summary of all aspects of your project.

Project Report

Upload a PDF or Word file of your Project Report. This should be no more than 25 pages and should cover the following information:

- Background Information
- Purpose
- Hypothesis/Question
- Materials List
- Method
- Data/Results
- Analysis of Results
- Conclusion
- Acknowledgements
- References

Still have more you'd like the judges to see? You can include additional files with appendices – photos, charts, results, etc. The appendices don't count for the 25 pages of the main report, but they must be uploaded as a separate file(s).

Logbook / Journal

Judges like to see your hand-written logbook and notes if available. It is suggested that you take 4 or 5 digital pictures (such as with a cell phone or tablet) of pages of your log book that cover the following points. If a hand-written logbook isn't available, you may load a digital file if you have one. If you did not create a logbook during your project, you should create a Journal that summarizes the following information of your project.

- Initial brainstorming or list of possible questions/problems to explore
- Project Planning
- Experimental work and data/results
- Analysis of findings

Video Presentation

Record the presentation that you would ordinarily make to the Judges when they ask you "*Tell me about your project!*".

This video will be uploaded as an Unlisted video to YouTube. This can be done with a webcam or a cell phone or tablet camera. The maximum length is 8 minutes.

For more details on the Video Presentation portion, check out our special [Video Presentation Guide](#) page.

Have More Questions?

Check out our BASEF [Online Fair FAQ](#) Page here. If your question still isn't answered, reach out to us by email at basef@basef.ca

You can also ask us questions through our [Discord Chat Server](#).

We also plan to have an interactive livestream for questions in mid-April, stay tuned.

Project Resources

[Student Success Guidebook](#)

[BASEF 2021 Online FAQ](#)

[Video Presentation Guide](#)